



## Job Description

Position:	Research Assistant
Organization:	Providence Research
Term:	March to April 2023 (To be confirmed)
Status:	Casual; Hourly (variable hours per week)
Funding:	Grant funded

### The Organization:

Providence Research is the research engine of Providence Health Care, one of Canada's largest faith-based health care organizations. Our main research location is St. Paul's Hospital, a teaching hospital affiliated with the University of British Columbia and Simon Fraser University; however, our research spans more than 30 programs and disciplines across Providence Health Care's 17 sites in Greater Vancouver. Inspired by the need for health and wellness of patients and communities, our mission is to integrate teaching, knowledge creation and translation to discover and deliver disease prevention and dramatically improve care.

A strong interest in Indigenous Research would be an asset.

### Job Summary:

A Research Assistant position is available with the Providence Health Care (PHC) "Practice-based Research Challenge". The purpose of this project is to foster and generate research for point-of-care nurses and allied health care professionals who are new to research. The Research Assistant will assist a Research Challenge team in conducting their research.

The purpose of this team's Research Challenge's project is to support Providence Research in their goal of "creating an inclusive, safe, and empowering environment for active and meaningful research collaborations with local sovereign First Nations, Indigenous organizations, and Indigenous scholars, and patients" by:

- Exploring the impact, usefulness, appropriateness and applicability of OCAP™ (ownership, control, access, and possession) training for Research Ethics Board (REB) members at PHC.
- Creating a deeper understanding of additional tools and resources needed beyond OCAP™ training from an REB perspective, to advance ethical and effective research collaborations with Indigenous peoples.

### Work Performed:

- Prepares survey for study participants; tests the survey to determine the time required for completion.
- Maintains confidentiality and ethical requirements related to the survey
- Support the participants' understanding in the survey

- Communicate with the team members
- Facilitates execution and fielding of survey via zoom
- Collects data and survey results; may prepare reports; delivers or distributes reports to present survey findings to clients.
- Performs other related duties as assigned.

**Consequence of Error/Impact of Decisions:**

The research assistant's work will be checked by the Team Leader and/or other investigators on the project.

**Supervision Required:**

Work will be carried out independently, with indirect supervision and direction by the Team Leader and/or investigators.

**Supervision Given:**

This position has no supervisory responsibility.

**Working Conditions:**

Hybrid remote in Vancouver, BC

**Organizational Status:**

The Research Assistant will report to the Research Challenge Team Leader and to other team members for the completion of tasks assigned.

**Personal Specifications**

- Minimum of a Bachelor's degree (preferably in health or social science discipline).
- Has an understanding of the research process, particularly qualitative research; experience with knowledge translation strategies preferred.
- Must demonstrate comfort and efficiency with Zoom, Windows and common computer software such as Word, PowerPoint; e-mail and the internet
- Excellent interpersonal, organization, and communication (oral and written) skills; ability to work independently and to be self-directed.

**Salary:** Range for this work depending on experience is \$25 per hour

**Hours of work:** estimate up to 25 hrs work in total

**How to Apply**

If you are interested in this position, please submit a covering letter, resume with current valid credentials, and three references to:

Josephine Jung, Manager Strategy and Special Projects Providence Research

Email: [jjung2@providencehealth.bc.ca](mailto:jjung2@providencehealth.bc.ca)

This opportunity will remain posted until filled; however, priority consideration will be given to those who apply by February 1, 2023.

*As per the current Public Health Orders (Long Term Care/Seniors Assisted Living Provincial Health Order and the Health Sector Order), as of October 26, 2021, all employees working for Providence Health Care must be fully vaccinated against COVID-19. Proof of vaccination status will be required.*

*Providence Research is committed to employment equity and diversity; and recognizes this as an essential element in pursuing compelling research and academic excellence. We believe to achieve this excellence, an open and diverse community fosters the inclusion of voices that have been underrepresented and/or discouraged. At Providence Research, we encourage applicants from groups that have been marginalized or under represented, on any grounds named under the B.C. Human Rights Code to apply. These include; sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or a person who identifies as First Nation, Metis, Inuit, or Indigenous.*

*Providence Research welcomes a broad range of applicants and accommodations are available for candidates taking part in all aspects of the selection process. Preference will be given to applicants of Indigenous Ancestry. If you identify as Indigenous, please let us know in your application! Only shortlisted candidates will be contacted.*