



POSITION DETAILS

Position Title:	Volunteer
VP/Faculty:	Medicine
Department:	School of Population and Public Health
Pay/hours	-
Duration:	two weeks plus 0.5 days between June 19 th to July 11 th , 2020
Positions Available:	8

JOB SUMMARY

The volunteer period will include the following dates:

- **June 19th to 20th, 2020** - Staff and Volunteer orientation workshop
- **June 27th to July 11th, 2020** - SSP Camps (shifts during camps)

The Summer Science Program Volunteer role is to help provide an enriched, positive, affirming, confidence-building, and stimulating learning environment and experience for the SSP students and ease stress and pressure for staff members.

Volunteers must be available for two part days of Staff & Volunteer Orientation in June (dates above) and must be able to commit to a minimum of 16 hours per week during the two camps in July. Volunteer shifts are usually 4-6 hours and are available throughout the day (i.e. from 8am breakfast until 10pm lights out).

A criminal record check is required **four weeks before** volunteering begins (due by June 1st, 2020) and reimbursement of payment will occur upon receiving receipt. Meals are provided during shifts.

ORGANIZATIONAL STATUS

The Volunteer takes direction from and reports directly to the SSP Program Coordinator, Manager, and SSP Staff.

TASKS PERFORMED

a) Duties

- Help provide an enriched, positive, affirming, confidence building, and stimulating learning environment and experience for the students and staff.
- Seek opportunities to interact with students informally in order to develop rapport and to share from your own educational life experiences (i.e. meals, recreational events, etc.)
- Involvement in safe, fun, and appropriate conversation with students as you are able.

- Provide supervision at student field-trip/excursions/cultural events (admission costs will be covered by the Program).
- Assist staff in meal preparation and clean up as needed.
- Complete a volunteer feedback form regarding your activities (this will be provided after camp). The report should describe your main activities, your evaluation of the student and staff response to your involvement, and any recommendations to improve the program in the future.

b) Administrative Duties

- Participates fully in orientation.
- Submission of the SSP Volunteer Feedback Form to the SSP Program Coordinator by July 13th, 2020

SUPERVISION

Volunteers offer support to the SSP staff, as well as guidance and assistance to the students.

VOLUNTEERING CONDITIONS

The Summer Science Program is offered on UBC Vancouver campus. Volunteers may find themselves spending time in the First Nations House of Learning (Longhouse), UBC academic buildings, UBC resource centers, the UBC Student Union Building (SUB) and various field trip locales. The Summer Science Program office is located in the School of Population and Public Health building, at 2206 E Mall.

As a volunteer you will receive orientation, healthy and delicious food during your shifts that accommodates dietary requirements, and admission to any field trip venues we may visit during your shifts. All transportation from UBC to venues off campus will be covered in the form of bus tickets. However, you are responsible for transport to and from your volunteering shifts. If you are experiencing financial hardship and need bus tickets to get to UBC then you will need to let the Program Manager know at Staff & Volunteer Orientation.

PERSONAL SPECIFICATIONS

a) Physical Requirements

- Healthy.
- Considerable energy and stamina.

b) Education/Experience

- Current UBC student.
- Experience volunteering with teenagers and youth is preferred.

- Experience working in an Indigenous context.
- Knowledge of and sensitivity towards contemporary and historic Indigenous issues.
- Some knowledge of the sciences and health-related science programs offered at UBC.

c) Special Skills

- Strong interpersonal and communication skills.
- Skills in building rapport with Indigenous high school students.
- Collaborative skills.
- Ability to take direction and respond positively.
- Compassionate conflict resolution skills.
- Ability to work closely with the Elder in providing support for students and staff.

SSP Volunteers are very much appreciated by the staff and students. Volunteers make valuable contributions to the Program and to the students' lives. At the end of each camp week we have a graduation and appreciation celebration and volunteers are presented with a volunteer certificate for their contribution and participation.

Please mail or e-mail your resume, cover letter, and unofficial transcript by **FRIDAY, April 17th, 2020 at 4:30pm to:**

UBC Summer Science Program, Centre for Excellence in Indigenous Health.
Email: summer.science@ubc.ca

Please address any questions to:

UBC Summer Science Program
Email: summer.science@ubc.ca
Phone: 604.827.1444

Or

Leah Walker, Associate Director of Education
Email: leah.walker@ubc.ca
Phone: 604.822.5973